

### 2012 Organizational Meeting

The Town Board of the Town of Stuyvesant held their yearly Organizational Meeting on Thursday, January 12, 2012 at 6:30pm at the Stuyvesant Town Hall. In attendance were Supervisor Ron Knott, Councilman Tom Burrall, Councilman Brian Chittenden, Councilman Edward Scott, Councilwoman Kelley Williams, Highway Superintendent Bernie Kowalski and Town Clerk Melissa Naegeli.

Supervisor Ron Knott called the meeting to order at 6:30pm and asked the Town Clerk to read the public notice as published in the local newspaper.

Supervisor Knott reviewed the following list of appointments that was provided to the Board to the public:

<b>ORGANIZATIONAL MEETING - JANUARY 2012</b>	
<b>Official Depository:</b> National Union Bank of Kinderhook; First Niagara Bank	<b>Official Newspaper:</b> The Register Star
<b>Official Meeting Night</b> 2nd Thursday of Month @ 7:00pm	<b>Official Working Night:</b> 1 <sup>st</sup> Thursday of each month @ 7:00pm
<b>Official Mileage:</b> \$.50 per mile	<b>Deputy Supervisor:</b> Councilman Edward Scott
<b>Attorney for the Town:</b> Tal Rappleyea, Esq	<b>Building Inspector:</b> Gerald Ennis
<b>Zoning Enforcement Officer:</b> Gerald Ennis	<b>Town Engineer:</b> Morris Associates @ \$85.00/hour
<b>Budget Director:</b> Supervisor Ron Knott	<b>Deputy Highway Superintendent:</b> Jeffrey Altomer
<b>Deputy Town Clerk:</b>	<b>Registrar of Vital Statistics:</b> Melissa Naegeli, Town Clerk
<b>Deputy Registrar of Vital Statistics:</b> Catherine Knott	<b>Records Management Officer:</b> Melissa Naegeli, Town Clerk
<b>Town Historian:</b> Juanita Knott	<b>Sole Assessor:</b> Howard Gleason, Jr. Assessor Clerk: Catherine Knott
<b>Dog Control Officer:</b> Wes Powell	<b>Deputy Dog Control Officer:</b>
<b>Columbia Co. Traffic Safety Bd.:</b>	<b>Columbia Co. Council of Aging Delegate:</b> Mary Leighton
<b>Assessment Board of Review:</b> Mike Naegeli	<b>Chairman Planning Board:</b> Gale Bury
<b>Member - Planning Board:</b> Gale Bury	<b>Alternate Member of Planning Board:</b> Tom Capadona
<b>Chairman - Zoning Board of Appeals:</b> William Vick	<b>Member of Zoning Board:</b> Amy Abbatti
<b>Alternate Member of Zoning Board:</b>	<b>Secretary to Planning &amp; Zoning Boards:</b> Shirley Narzynski
<b>Custodian of Town Office:</b> Louise Sacco	<b>Emergency Coordinator:</b> Valerie Bertram
<b>Town Accountant &amp; Bookkeeper:</b> Mark Fitzgerald	<b>Highway Superintendent:</b> Allowed to purchase tools and equipment under \$3000 without prior Town Board approval

<b>High Superintendent:</b> Allowed to purchase sand and gravel at prevailing rates	<b>Highway Superintendent:</b> Allowed to rent County equipment at prevailing rate.
<b>Supervisor:</b> Ability to invest idle funds in CDs and Money Market Accounts	<b>Supervisor:</b> Upon recommendation of Town Accountant, transfer funds between General & Highway Funds
<b>Supervisor:</b> Able to pay utility and health insurance bills without prior approval of Town Board	<b>Official Polling Place:</b> Town Hall
<b>Salaries:</b> Elected & appointment officials to be paid as indicated in the Budget. 1) Sr. MEO: \$20.25/hour 2) MEO-1: \$18.69/hour 3) MEO-2: \$18.69/hour 4) Per Diem: \$13.86	<b>Gasoline, Fuel Oil &amp; Propane:</b> County Bids
<b>Rules of Procedure at Board Meetings:</b> Adopt 2012 procedures	<b>Compensatory Time for the Highway Department:</b> Not more than 120 hours can be accumulated per year
<b>Supervisor Appoint Town Board Committee Chairpersons:</b> <i>Recreation Committee:</i> Kelley Williams & Ed Scott <i>Public Safety:</i> Brian Chittenden, Tim Trowbridge, Valerie Bertram <i>Town Hall Committee:</i> Ed Scott & Tom Burrall <i>Cemetery Committee:</i> Edward Scott <i>Railroad Sta. Restoration Committee:</i> Ron Knott <i>Trails Committee:</i> Ed Scott & Sean Cummings <i>Web Site Committee:</i> Tom Burrall	<b>Policy Adoptions:</b> 1. Procurement Policy 2. Investment Policy 3. Standard Workday 4. Type Reserve – Highway 5. Special Reserve – Town Hall 6. Special Reserve – Town Hall

A motion to accept the appointment list as is was made by Councilman Edward Scott and seconded by Councilman Brian Chittenden. The motion was passed by unanimous vote.

Supervisor Knott reviewed changes made to the Rules of Procedure and discussed #12 – the clapping clause. He also asked that people keep their comments addressed to the Board.

A motion was made by Councilman Edward Scott to adjourn the Organization Meeting and the motion was seconded by Councilwoman Kelley Williams. The motion was passed by unanimous vote and the meeting adjourned at 6:40pm.

The Town Board of the Town of Stuyvesant held their monthly business meeting on Thursday, January 12, 2012 at 7:00pm at the Town Hall. In attendance were Supervisor Ron Knott, Councilman Tom Burrall, Councilman Brian Chittenden, Councilman Ed Scott, Councilwoman Kelley Williams, Highway Superintendent Bernie Kowalski, Town Clerk Melissa and Attorney for the Town Tal Rappleyea, Esq.

Supervisor Knott called the meeting to order at 7:00pm and opened the meeting with the Pledge of Allegiance.

A motion to approve the bills was made by Councilman Edward Scott and seconded by Councilwoman Kelley Williams. The motion was passed by unanimous vote.

Town Clerk Melissa Naegeli explained that her computer had gotten a virus and the hard drive was destroyed. There were no minutes immediately available from the end-of-year meeting.

***Correspondence***

Supervisor Knott read a letter from Tom Shanahan clarify his memo and request regarding an Ethics Committee.

***Old Business***

Capital Project Update: The excavation and footings have been completed for the first phase of the construction of the Salt Shed buildings. Wainshaf had requested their first payment of \$87,000 and it has been approved.

Small modifications to the highway garage renovation are being considered to save money. Highway Superintendent Bernie Kowalski will meet with Town Engineer Ray Jurkowski to discuss the plans.

Supervisor Knott reviewed Budget Amendment #5 of 2011. A motion to approve the amendment was made by Councilman Brian Chittenden and was seconded by Councilman Ed Scott. The motion was approved by unanimous vote. The Budget Amendment document will be filed in the Town Clerk's Office.

Supervisor Knott discussed the proposed contract from the Columbia Greene Humane Society. A motion authorizing Supervisor Knott to sign the Contract on behalf of the Town of Stuyvesant was made by Councilman Ed Scott and was seconded by Councilwoman Kelley Williams. The motion was passed by unanimous vote. Supervisor Knott added that Dog Control Officer Wes Powell would be presenting the Board with information for another shelter to use at the northern end of the County.

Supervisor Knott reported that the lease for the Sandbar has been renewed and that the vandalized sign needed to be replaced. The owners of the property have asked that Allied Health Care be added to the sign. Councilman Ed Scott will get the sign replaced.

The access road to the Sand Bar is closed while Albany Engineering works on repairing and replacing the penstocks that are located under the road. They will work with Allied Health Care to move and repair the roadway when their work is completed.

Supervisor Knott reported that he and Highway Superintendent Bernie Kowalski are looking at an alternative way to solve the bridge closure issue on Schoolhouse Road. Supervisor Knott has met with Congressman Gibson's Office to discuss the CSX situation and they will try to set up a meeting.

***Highway Department***

The crews are working on equipment maintenance. Wainshaf has said that the equipment should be in in the following week to begin construction of the salt sheds.

***Town Clerk/Tax Collector***

Melissa Naegeli reported that her computer had been destroyed by a virus. A computer specialist came and looked at the computer and it was not salvageable. The hard drive had to be cleaned of everything to remove the virus and programs and a different virus protection program was reinstalled. She is working to get the taxes re-input on the computer as well as recovering documents and information.

Melissa Naegeli reported that she had been asked by the Supervisor and the Board to report on the number of FOIL requests she handles each month. Melissa reported that as of the date of the meeting she had received 11 FOIL requests and they were all pending. She added that the next month's report would be more comprehensive.

Tax Collection is going well.

***Assessor's Office***

Exemptions are due March 1<sup>st</sup>.

***Planning Board & Zoning Board of Appeals***

Planning Board Public Hearing scheduled for January 23 for Beaulieu.

***CEO/ZEO/Building Inspector***

The annual report has been presented to the Town Board.

***Town Hall Committee***

Salt will be purchased for the front of the building.

***Railroad Station Restoration Committee***

Supervisor Knott reported that there is slow progress with DOT and the grant funding. There is a concern because the survey in 2004 doesn't match the tax map for the area.

***Historian***

The Annual Report will be available in the Town Clerk's Office.

Mrs. Juanita Knott was awarded the 2011 Columbia County Historical Society Heritage Award for her work on the Historic Stuyvesant Book published last year. Former Historian Priscilla Frisbee also had been awarded the honor previously.

***Dog Control Officer***

No Report

***Recreation Committee***

Councilwoman Kelley Williams reported that there had been a site visit to the Ken Hummel Memorial Park to find a location for the kiosk. They also reviewed trail markings.

There will be a (weather permitting) snowshoe owl walk on Saturday February 4<sup>th</sup> with Katherine Schneider. The walk will still be held if there is no snow.

Councilman Scott asked if the fencing at the Stuyvesant Falls playground could be considered for replacement and asked if it could be replaced with post-n- rail. Supervisor Knot replied that he would have to speak with the insurance company. Supervisor Knott also asked that estimates be collected to repair the benches at the playgrounds.

***Environmental Management Council***

There was no meeting in December.

Katherine Schneider spoke about the Town establishing a Conservation Advisory Council. Supervisor Knott said there would be a multi-board workshop in February and asked that she present her information at that time. Ms. Schneider said she would.

***Trails Committee***

Sean Cummings discussed the possibility of establishing a 501c3 non-profit organization to be able to accept private donations for trail or park work. He said that the Open Space Institute provides a service that they set up a “fund” and administer it for an 8% fee. Sean asked the Board to pass a resolution to approve the set up of this fund. Supervisor Knott explained that the Board had to discuss the possibility between them and with Attorney Tal Rappleyea.

Attorney for the Town Tal Rappleyea said he has established them in the past for other towns and the first thing that has to be done is to define what the fund would be used for and the corporate set up and provide that information to the State. The Board agreed to look into the information further.

***Website Committee***

Supervisor Knott introduced a new committee to look at the current website and perhaps design a new one or modify the existing one. He asked for anyone who would be interested to volunteer. He explained that it doesn't have to be computer experts – users are needed as well. He said if anyone is interested they should contact Councilman Tom Burrall.

***County Government***

Supervisor Knott said he will give a brief report each month from the County Board of Supervisor's monthly meeting. He reported that he had been assigned to the County Government, Public Works and Economic Development Committees.

***New Business***

Supervisor Knott explained that there is proposed Local Law #1 repealing the current Ethics Laws (dated 1970 and 1999). Then the Board would adopt, by resolution, the County Ethics Policy. This would enable the Town to utilize the County Ethics Board if it was needed. A motion to accept the Proposed Local Law #1 and set a Public Hearing was made by Councilman Ed Scott and was seconded by Councilman Tom Burrall. The motion was approved by unanimous vote. The Public Hearing was scheduled for Thursday, February 9 at 6:30pm.

A tentative date for the Joint Boards Workshop was set for January 31, 2012. Supervisor Knott will contact everyone and a notice will be published in the newspaper.

***Public Comments***

Martin Roby – Questions regarding the maintenance of the bridge over Stuyvesant Falls. Supervisor Knott explained that since he is on the Public Works Committee, he will look into the schedule of maintenance.

Martin Roby – Question why an appointment wasn't mentioned for Whiteman, Osterman & Hanna and asked if their contract had expired. Supervisor Knott replied that the contract did not expire.

William Pflaum – Questioned Supervisor Knott about his home occupation business. Supervisor Knott replied that these issues couldn't be discussed due to pending litigation.

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William Pflaum – Question regarding the purpose of hiring Whiteman, Osterman & Hanna. Supervisor Knott replied that these issues couldn't be discussed due to pending litigation.

Martin Casey – Made a statement that this wasn't the place for these things to be discussed.

A motion to adjourn the meeting was made by Councilman Edward Scott and was seconded by Councilman Brian Chittenden. The motion was passed by unanimous vote and the meeting adjourned at 7:42pm.

Recorded this 12<sup>th</sup> day of January 2012

Approved this 9<sup>th</sup> day of February 2012

Supervisor Knott	Town Clerk – Melissa Naegeli
Councilperson	Councilperson
Councilperson	Councilperson

Abstract of Vouchers approved for Payment  
January 2012

CLAIM	VENDOR NAME	ACCT #	GEN	HIGHWAY	CAPITAL	RR STA
<i>2011</i>						
482	National Grid (2003.47)	5182.4	1,610.23			
		5132.4	164.38			
		1620.4	193.43			35.43
483	Fairpoint Communications (331.78)	1620.4	227.85			
		5132.4	103.93			
484	Kosco, Inc.	1620.4	691.82			
485	Xerox Corp.	1110.4	60.00			
486	Col Co Board of Elections	H5132.4			1,500.00	
487	Main Care Energy (1395.29)	5110.4		1,031.03		
		5132.4	364.26			
488	VanKleeck's Tire, Inc.	5130.4		124.01		

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<b>489</b>	Dr. Carrie A. O'Hare	<b>1110.4</b>	211.29	
<b>490</b>	Joseph A. Bruno	<b>1110.4</b>	85.52	
<b>491</b>	Unifirst Corp.	<b>9090.8</b>	226.65	
<b>492</b>	NexTel Partners	<b>5010.4</b>	47.40	
<b>493</b>	County Waste - Ulster Rainbow Distributors	<b>8160.4</b>	80.32	
<b>494</b>	(40.00)	<b>1620.4</b>	14.00	
		<b>5132.4</b>	26.00	
<b>495</b>	Culligan Mario;s Home Center	<b>5132.4</b>	31.75	
<b>496</b>	(369.69)	<b>1620.4</b>		9.89
		<b>5132.4</b>	135.77	
		<b>5130.4</b>		224.03
<b>497</b>	Northeast Automotive Parts Inc	<b>5130.4</b>		338.11
<b>498</b>	Lowe's	<b>5130.4</b>		77.23
<b>499</b>	CarQuest of Valatie	<b>5130.4</b>		128.88
<b>500</b>	Fleet Services	<b>5110.4</b>		212.61
<b>501</b>	John Deere Financial	<b>INS REC</b>		674.24
<b>502</b>	Tech Air	<b>5130.4</b>		128.08
<b>503</b>	Ben Funk, Inc	<b>5130.4</b>		42.25
<b>504</b>	Bernard Kowalski	<b>5130.4</b>		42.40
<b>505</b>	Hudson Valley Tree Service	<b>5110.4</b>		525.00
<b>506</b>	Colarusso Quarry Co	<b>H5132.2</b>		3,686.17
<b>507</b>	George Knott (249.05)	<b>1620.4</b>	170.00	
		<b>6140.4</b>	79.05	
<b>508</b>	Col Greene Humane Society	<b>3510.4</b>	305.00	
<b>509</b>	Mark Kelly	<b>1620.4</b>	180.00	
<b>510</b>	Schwaab, Inc. Staples Business Advantage	<b>1410.4</b>	3.99	
<b>511</b>	(661.00)	8020.4	43.19	
		<b>3620.4</b>	43.20	
		<b>1110.4</b>	59.36	
		<b>1355.4</b>	138.16	
		<b>1410.4</b>	305.62	
		<b>5132.4</b>	44.49	

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		<b>1010.4</b>	26.98		
<b>512</b>	Tal. G. Rappleyea, Esq (*2011 only)	<b>1410.4</b>	544.27		
		<b>H51323.</b>			
	\$1,481.77	<b>2</b>			937.50
<b>513</b>	Catherine G. Knott (*2011 only)	<b>1355.4</b>	16.91		
<b>2012 VOUCHERS</b>					

<b>CLAIM</b>	<b>VENDOR NAME</b>	<b>ACCT #</b>	<b>GENERA L</b>	<b>HIGHWAY</b>	<b>CAPITAL</b>	<b>RR STATI ON</b>
<b>1</b>	Tal G. Rappleyea, Esq.	1420.4	625.00			
<b>2</b>	Catherine G. Knott	<b>1355.4</b>	11.00			
<b>3</b>	Service Education, Inc.	<b>1110.4</b>	950.00			
<b>4</b>	Columbia Co Treasurer (5722.32)	<b>9060.8</b>	1,306.07	4,416.25		
<b>5</b>	NYS Assessor's Association	<b>1355.4</b>	85.00			
<b>6</b>	Business Automation Services	<b>1410.4</b>	400.00			
<b>7</b>	Kinderhook Bank	<b>1620.4</b>	70.20			
<b>8</b>	Rapport Meyers, LLP	<b>H5132.2</b>			3,040.00	
<b>9</b>	Wainschaf Associates	<b>H5132.2</b>			87,196.64	
<b>10</b>	Col Co Magistrates Assn	<b>1110.4</b>	20.00			
<b>11</b>	NYS Magistrates Assoc	<b>1110.4</b>	80.00			
<b>12</b>	Stuy/Stockport Senior Citizens	<b>6772.4</b>	2,500.00			
<b>13</b>	NY Planning Federation	<b>8020.4</b>	175.00			
<b>14</b>	Col Co Assoc of Superintendents	<b>5110.4</b>		200.00		
<b>15</b>	Michael J. Cartwright	<b>1410.4</b>	244.00			
<b>16</b>	Business Automation Services	<b>1410.4</b>	260.00			
	<b>TOTAL AMOUNT</b>		<b>11782.10</b>	<b>8164.12</b>	<b>95422.81</b>	<b>45.32</b>