

**Town of Stuyvesant
Town Board Meeting
August 6, 2020**

The Town Board of the Town of Stuyvesant held their monthly business meeting on Thursday, August 6, 2020 at 7pm . In attendance were Supervisor Ron Knott; Councilmembers Brian Chittenden, Tom Burrall, and Bill Schneider; and Town Clerk Melissa Naegeli. Councilwoman Kelley Williams and Highway Superintendent Chuck Stiffler were not in attendance.

Supervisor Knott called the meeting to order at 7:00pm and lead the Pledge of Allegiance.

A motion to approve the minutes of the previous meeting was made by Bill Schneider. The motion was seconded by Brian Chittenden and was approved by unanimous vote.

A motion to approve the bills presented was made by Tom Burrall. The motion was seconded by Brian Chittenden and was approved by unanimous vote.

Old Business

Dog Control Officer –Maggie Banker has been hired as the new DCO. Her contact information will be included on the website and available from the Town Clerk’s Office.

Sandbar Park – New signs have been put up regarding social distancing.

Penstock Repairs (County Route 25 closure) – There have been many meetings preparing for the repairs. The penstock damage is worse than originally thought. Albany Engineering is working with National Grid because a utility pole will have to be temporarily relocated.

Amtrak Fencing – Supervisor Knott had a conference call with all parties and learned that our local contact, Mr. Hollister is retiring. The project is being delayed due to COVID and funding. The Supervisors of the affected towns are preparing a resolution requesting that the Department of State be more involved in the process going forward. A motion was made by Tom Burrall to have Supervisor Knott sign the resolution on behalf of Stuyvesant. The motion was seconded by Bill Schneider and was approved by unanimous vote.

NYS Energy Solution – They have reported that they are contacting abutting land owners.

School Opening – Supervisor Knott asked Councilman Schneider if he had any information on the opening plan from the school. Mr. Schneider didn't have any additional information. Councilman Chittenden commented that the agriculture businesses have been affected by schools not being open by taking a 30% hit in milk prices. He added that there has been massive overproduction and mandatory cutting throughout the co-ops.

Fire Training Center – Councilman Burrall said that classes will be at ½ capacity and that a lot of companies will be providing in-house training. He also reported that the American Legion has been basically “shut down” and that the VFW has been having smaller meetings.

Reports

Town Clerk/Tax Collector -- Report is on file.

Melissa Naegeli asked the Board to consider the following resolution to adopt the new NYS MOU-1 Retention Schedule. A motion to adopt was made by Brian Chittenden, seconded by Tom Burrall and was approved by unanimous vote.

***Town of Stuyvesant
Resolution to Adopt Retention and Disposition Schedule for New York Local
Government Records, LGS-1***

WHEREAS New York State Archives is revising and consolidating its local government records retention and disposition schedules and issuing a single, comprehensive retention schedule for all types of local governments, including the MU-1 Schedule for use by towns, and

WHEREAS the new Retention and Disposition Schedule for New York Local Government Records or LGS-1 is the replacement for the MU-1 Schedule, and

WHEREAS the Retention and Disposition Schedule for New York Local Government Records or LGS-1 will be released for use August 1, 2020, and

WHEREAS a local government must adopt the Retention and Disposition Schedule for New York Local Government Records or LGS-1 prior to its use,

BE IT RESOLVED that the Town Board of the Town of Stuyvesant hereby adopts for use by all officers in legally disposing of valueless records listed therein, the Retention and Disposition Schedule for New York Local Government Records (LGS-1), issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records.

BE IT FURTHER RESOLVED that in accordance with Article 57-A: Only those records will be disposed of that are described in Retention and Disposition Schedule for New York Local Government Records (LGS-1), after they have met the minimum retention periods described therein; and

Only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

<u>Town Board Members</u>	<u>Aye</u>	<u>Nay</u>	<u>Absent</u>
Ron Knott	X		
Tom Burrall	X		
Brian Chittenden	X		
William Schneider	X		
Kelley Williams			X

Dated: August 6, 2020

*Melissa A. Naegeli, RMC
Town Clerk*

Melissa Naegeli reported that there had been questions about purchasing new burial plots at Firwood Cemetery. She said after doing research, the prices hadn't increased in several years and didn't reflect the actual costs associated with the maintenance of the cemetery. She recommended the following prices:

- ¼ Plot (2 burials) \$150 / \$150 for perpetual care agreement
- ½ Plot (4 burials) \$300 / \$300 for perpetual care agreement
- 1 Plot (8 burials) \$600 / \$600 for perpetual care agreement

Councilman Bill Schneider made a motion to approve all prices as quoted above. The motion was seconded by Brian Chittenden and was approved by unanimous vote.

Recreation Committee – There was no meeting in August. Supervisor Knott asked Lee Jamison if there were any updates from the Trails Committee. She said there haven't been any trails meetings.

Councilman Schneider reported that the Columbia Friends of Electric Trail are responsible for mowing 4x/year. They have received a grant for lawn mowers and trimmers. There will be a "soft opening" between Stewart's in Kinderhook and Stuyvesant Falls soon.

Railroad Station Committee – No report.

Environmental Management Council – Christian Sweningson reported that the group has been discussing the term "zero" waste and problems associated with reaching zero. They are looking at reducing solid waste. Education, funding and solutions, the County Government is a partner not a driving force. The group should be able to approach the County with ways to save money. A

Zoom Presentation will be planned and Ron Knott and Jolene Race will be included.

Mr. Swenginson also reported that many towns are involved with Climate Smart Communities. He said there is a pool of money available for towns to make money saving changes. Supervisor Knott said that while we are not “officially” a Climate Smart Community, we have done some large projects for money saving like the insulation project at the Town Hall.

Dog Control Officer – No report

Kinderhook Memorial Library -- Lee Jamison reported that they have had zoom meetings. They are working on budgets, the capital project is finished, and they are working on a project for organic composting.

Office for the Aging – No report

Assessor’s Office – Cathy Knott, Assessor’s Clerk, reported the State has announced that anyone with unpaid taxes for over a year will have their STAR Exemption pulled. They will receive a letter and will be given a 10 day grace period to pay.

Highway Department – Supervisor Knott reported that the Highway Dept. has been milling and paving Riverview Street.

Planning/Zoning Boards – No report

Historian – Juanita Knott reported that she had completed her pandemic timeline and that copies are available in the Town Hall. A .pdf version will be put on the website.

Cemetery – The grounds look very good.

Building Inspector/CEO – Report on file.

Website – Bill Schneider proposed the following resolution for adoption:

That the Board accept the proposal from Spectrum Communications for an upgrade to our internet service, # 11939892 at a cost of \$384.93 per month, plus all applicable taxes and taxes. This cost will cover the phones and internet service. This will increase our speed to 200M from the current 7M and will include a new modem. Phones will have unlimited local and long distance calling.

A motion to adopt the proposed resolution was made by Brian Chittenden. The motion was seconded by Tom Burrall and was approved by unanimous vote.

Spectrum will install the new modem. Councilman Schneider said BAS would like to be here when they come. Bill will call BAS to schedule and to find out about the installation of the new television in the meeting room.

Councilman Schneider asked what is happening at the County level to get everyone connected to the internet. He asked if there was anything to do about getting Spectrum to install everywhere. Supervisor Knott reported that they have been doing new connections. The County wants to know how many of the merger deal new connections are in the County.

County Business

Supervisor Knott reported that the Board of Elections is looking for election workers.

Foreclosure sales will resume.

Housing Study Survey – CEDC is doing a survey of towns. They are looking for sites for affordable housing. Supervisor Knott will share with the Board for comments.

The Board has approved the CGCC budget this year, calculating an approximate 25% reduction in State funding. Fund balance was used to offset the difference.

The County is going with a new alert system “NYAlert”. Information will be on the website for enrollment.

New Business

Supervisor Knott reported that the insurance renewal is due in October. He asked the Board to consider whether or not it should be bid. Supervisor Knott also reported that he had received an email from Bob Patterson regarding Accounting services and asked the Board if this service should also be bid. Councilman Schneider suggested reaching out to those professional service providers and get prices for budgeting purposes.

Comments from Board

No comments

Public Comment

Lee Jamison asked about the Census 2020 and what percentage of Stuyvesant has completed it. Supervisor Knott responded that the information is probably available on the County Planning website.

Cathy Knott discussed the Halloween Party and that we should come up with an alternate plan to having an indoor party due to COVID restrictions. She will let the Board know when something has been decided.

A motion to adjourn the meeting was made by Brian Chittenden. The motion was seconded by Bill Schneider and was approved by unanimous vote

The abstract of vouchers presented for payment at the August 2020 meeting:

	<i>August 2020</i>			LIGHTS	
CLAIM #	PAYEE	A/C#	GENERAL	LND/FALLS	HIGHWAY
20-276	CDPHP Universal Benefits	9060,8			1,443.80
		9060.8	721.70		
20-277	National Grid (\$1135.93)	5182.4		553.96	
				581.97	
20-278	Tal G. Rappleyea, Esq.	1420.4	968.75		
20-279	Peter Van Alstyne	7110.4	500.00		
20-280	Repeat Business Systems	1620.4	33.81		
20-281	Constellation New Energy, Inc.	5132.4	92.95		
20-282	National Grid	1620.4	22.70		
20-283	National Grid	1620.4	23.95		
20-284	Business Automation Services, Inc.	1355.4	2,420.00		
20-285	Paychex of New York LLC	1320.4	265.90		
20-286	National Grid	5132.4	129.86		
20-287	Marlin Business Bank (\$273.89)	1620.4	190.10		
		1410.4	83.79		
20-288	Culligan	5132.4	28.93		
20-289	County Waste	5132.4	161.99		
20-290	Rainbow Distributing Company, Inc.	5132.4	28.98		
20-291	Verizon Wireless	5010.4	70.97		
20-292	Mopar Vehicle Protection	5110.4			173.31
20-293	Mario's Home Center	5130.4			5.99
20-294	Peckham Road Corporation	5112.4			31,847.32
	8/6/2020		5,744.38	1135.93	33,470.42
20-295	Time Warner Cable (\$560.12)	1620.4	276.58		
		5132.4	283.54		

20-296	Sickler, Torchia, Allen & Churchill, CPAs	1320.4	179.00		
20-297	Staples, Inc.	1410.4	39.53		
20-298	Repeat Business Systems	1410.4	18.08		
20-299	Columbia-Greene Town Clerks Association	1410.4	25.00		
20-300	Car Quest of Valatie	5130.4			411.97
20-301	Nassau Country Value	5130.4			58.19
20-302	Columbia Tractor Inc.	5130.4			84.02
20-303	Air Gas USA LLC	5130.4			44.65
20-304	Share Corp.	5130.4			40.73
20-305	Valley Paving				61,757.47
20-306	Gig's Wrench	5130.4			60.88
20-307	Wex Bank	5110.4			39.53
20-308	Roddy Niesen	5110.4			3,500.00
20-309	Core & Main	5110.4			483.20
	13-Aug-20		821.73	0.00	66,480.64
	<i>August Totals</i>		6,566.11	1135.93	99,951.06