

**JANUARY 13, 2011**  
**2011 ORGANIZATIONAL MEETING**

The Stuyvesant Town Board held its Annual Organizational Meeting on January 13, 2011 at the Stuyvesant Town Hall. In attendance were Supervisor Valerie Bertram, Councilperson Brian Chittenden, Councilperson Edward Scott, Councilperson Ronald Knott, Town Clerk Melissa Naegeli and Attorney for the Town Tal Rappleyea.

Supervisor Bertram called the meeting to order at 7:00pm. Supervisor Bertram began the meeting with reviewing the following Organization appointments:

<b>STUYVESANT TOWN BOARD ORGANIZATIONAL MEETING – JANUARY 2011</b>	
<b>Official Depository:</b> National Union Bank of Kinderhook; First Niagara Bank	<b>Official Newspaper:</b> The Register Star; The Columbia Paper
<b>Official Meeting Night:</b> 2 <sup>nd</sup> Thursday of each Month @ 7:00pm	<b>Official Working Night:</b> 1 <sup>st</sup> Thursday of each month
<b>Official Mileage:</b> \$.50 per mile	<b>Deputy Supervisor:</b> Councilman Ronald Knott
<b>Attorney for the Town:</b> Tal Rappleyea, Esq.	<b>Building Inspector:</b> Gerald Ennis
<b>Zoning Enforcement Officer:</b> Gerald Ennis	<b>Town Engineer:</b> Morris Associates @ \$85.00/hour
<b>Budget Director:</b> Supervisor Valerie Bertram	<b>Deputy Highway Superintendent:</b> Jeffrey Altomer
<b>Deputy Town Clerk:</b>	<b>Registrar of Vital Statistics:</b> Melissa Naegeli, Town Clerk
<b>Deputy Registrar of Vital Statistics:</b> Catherine Knott	<b>Records Management Officer:</b> Melissa Naegeli, Town Clerk
<b>Town Historian:</b> Juanita Knott	<b>Sole Assessor:</b> Howard Gleason, Jr. <b>Assessor Clerk:</b> Catherine Knott
<b>Dog Control Officer:</b> Wes Powell	<b>Deputy Dog Control Officer:</b>
<b>Columbia Co. Traffic Safety Board:</b>	<b>Columbia Co. Council of Aging Delegate:</b> Mary Leighton
<b>Assessment Board of Review:</b>	<b>Chairman Planning Board:</b> Gale Bury
<b>Member – Planning Board:</b> Sean Cummings	<b>Alternate Member Planning Board:</b>
<b>Chairman – Zoning Board of Appeals:</b> William Vick	<b>Member of Zoning Board:</b> Jeffrey Jensen
<b>Alternate Member of Zoning Board:</b>	<b>Secretary to Planning &amp; Zoning Boards:</b> Shirley Narzynski
<b>Custodian of Town Office:</b> George Knott	<b>Emergency Coordinator:</b>
<b>Town Accountant and Bookkeeper:</b> Mark Fitzgerald	<b>Highway Superintendent:</b> Allowed to purchase tools and equipment under \$1000 without prior Town Board approval
<b>Highway Superintendent:</b> Allowed to purchase sand and gravel at prevailing rates	<b>Highway Superintendent:</b> Allowed to rent County equipment at prevailing rate
<b>Supervisor:</b> Ability to invest idle funds in CDs and Money Market Accounts	<b>Supervisor:</b> Upon recommendation of Town Accountant, transfer funds between General & Highway Funds
<b>Supervisor:</b> Able to pay utility bills without prior approval of Town Board	<b>Official Polling Places:</b> St. Joseph’s Parish; Town Hall
<b>Salaries:</b> Elected & appointed officials to be paid as indicated in the Budget. 1) Sr. MEO: \$19.65/hour 2) MEO-1: \$18.32/hour 3) MEO-2: \$18.32/hour 4) Per Diem: \$13./hour	<b>Gasoline &amp; Fuel Oil:</b> County Bids
<b>Rules of Procedure at Board Meetings:</b> Adopt current procedures	<b>Compensatory Time for the Highway Department:</b> Not more than 120 hours can be accumulated per year
<b>Supervisor Appoint Town Board Committee Chairpersons:</b> <b>Recreation Committee:</b> Valerie Bertram <b>Highway Committee:</b> Brian Chittenden <b>Public Safety:</b> Brian Chittenden, Tim Trowbridge, Valerie Bertram <b>Town Hall Committee:</b> Edward Scott, Ronald Knott <b>Cemetery Committee:</b> Edward Scott <b>Greenway Committee:</b> Ronald Knott <b>Railroad Restoration Committee:</b> Ronald Knott <b>Trails Committee:</b> Edward Scott	<b>Policy Adoptions:</b> 1. Procurement Policy 2. Investment Policy 3. Code of Ethics 4. Standard Workday 5. Type Reserve – Highway 6. Special Reserve – Town Hall 7. Capital Reserve – Town Hall

**JANUARY 13, 2011  
TOWN BOARD MEETING**

The Town Board of the Town of Stuyvesant held its monthly meeting on Thursday, January 13, 2011 the Stuyvesant Town Hall. In attendance at the meeting were Supervisor Valerie Bertram, Councilperson Brian Chittenden, Councilperson Ronald Knott, Councilperson Edward Scott, Town Clerk Melissa Naegeli and Attorney for the Town Tal Rapplelea.

Supervisor Bertram called the meeting to order at 7:10pm and asked for a moment of silence in memory of the victims of the shooting in Arizona. The meeting began with the Pledge of Allegiance.

A motion was made by Councilman Edward Scott to approve the minutes of the previous meeting. The motion was seconded by Councilman Brian Chittenden and was approved unanimously.

**COMMUNICATIONS**

A letter from The Columbia Paper requesting they be used for public notices. The Board agreed to add them as an official newspaper in addition to the Register Star.

A letter from William Pflaum.

A letter from Dan Barber – Supervisor Bertram said that due to pending litigation the letter would not be read.

A motion was made by Councilman Edward Scott to approve the communications as read and to place them under the proper heading. The motion was seconded by Councilman Ronald Knott and was approved unanimously.

Supervisor Bertram asked the Board about the Budget Amendment pending before them. A motion was made by Councilman Ronald Knott to approve the Budget Amendment and to the pay the bills. The motion was seconded by Councilman Edward Scott and was approved unanimously.

**OLD BUSINESS:**

Supervisor Bertram reported that she had spoken with the Engineer as the Board had requested, regarding going forward with the plans for the proposed Capital Project of Highway garage renovations and new salt sheds. The Engineer will begin immediately on the plans.

Supervisor Bertram reported that there was no update on the meeting between the agencies on the original MOU for the money from DEC.

Supervisor Bertram reported that she had sent a letter to Saratoga & Associates requesting an electronic copy of the Comprehensive Plan.

**REPORTS:**

***Town Clerk***

The Town Clerk's Report is on file in her office.

***Highway Department***

Highway Superintendant Bernie Kowalski was not in attendance due to plowing the roads.

***Building Inspector/Zoning Enforcement Officer***

Gerry Ennis reported that he was closing out the year-end State report. Councilman Knott asked if he had a copy of the building permit list. Mr. Ennis said that it was a part of the annual report and a copy was being given to the Board.

***Planning Board & Zoning Board***

Report on file.

***Greenway Committee***

The next meeting will be January 27, 2011.

***Town Hall Committee***

No Report.

***Railroad Restoration Committee***

Councilman Knott reported that DOT is reviewing the plans for the grant. The next meeting will be January 15, 2011.

***Assessor's Office***

Cathy Knott, the Assessor's Clerk, reminded everyone that exemptions are due to the office by March 1, 2011.

***Recreation Committee***

A snowshoe walk is planned is January 22, 2011 from 11:00am – 1:00pm. Hot chocolate will be provided.

There was a question about snowmobiles at the park and there was a discussion.

***Trails Committee***

Mr. Cal Burch reported that at a discussion of the Kinderhook-Stuyvesant-Stockport Trails Committee it was reported that Kinderhook will be ready to break ground in the Spring and that the Feasibility Study will be completed by then as well.

***Emergency Management Council***

Kathryn Schneider reported that there will be a workshop on January 31, 2011 at 5:30 at the Trinity United Methodist Church regarding Developing Conservation Advisory Councils. There will be a \$10.00 charge for non-officials. Ms. Schneider added that this workshop could count towards the educational requirements for the various Board members.

There will be a workshop held at the Stuyvesant Town Hall on February 17, 2011 regarding Climate Smart Communities.

***New Business***

Councilman Knott asked about updating the Town’s website. Supervisor Bertram said she would contact Mark Kelly to set up a meeting.

Supervisor Bertram said that there had only been one letter of interest received in response to the last ad in the newspaper. The ad will be placed again with a due date of February 15, 2011.

***Public Comments***

There was a question regarding filling the vacated Council seat by Rosalind Gumaer. Supervisor Bertram said that it is being discussed.

There was a question about the snowmobiles at the Ken Hummel Memorial Park. Supervisor Bertram said that something could be put in the newspaper reminding everyone that there are no motorized vehicles allowed in the park.

A motion to adjourn was made by Councilman Ronald Knott and seconded by Councilman Edward Scott. The motion was passed unanimously and the meeting was adjourned.

Recorded this 13<sup>th</sup> Day of January 2011

Approved this 10<sup>th</sup> Day of February 2011

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TOWN CLERK

\_\_\_\_\_  
SUPERVISOR

\_\_\_\_\_  
COUNCILPERSON

\_\_\_\_\_  
COUNCILPERSON

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COUNCILPERSON

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COUNCILPERSON

**JANUARY 2011 ABSTRACTS**

THE FOLLOWING BILLS WERE PRESENTED FOR AUDIT:

<b>TOWN OF STUYVESANT ABSTRACTS</b>				
<b>JANUARY 2011</b>				
<b>CLAIM #</b>	<b>PAYEE</b>	<b>A/C#</b>	<b>GENERAL</b>	<b>HIGHWAY</b>
1	National Grid (2289.20)	5182.4	1,796.71	
		5132.4	228.18	
		1620.4	228.18	
2	Fairpoint Communications (334.51)	1620.4	228.26	
		5132.4	106.25	
3	Columbia County Treasurer (6520.82)	9060.8		
4	Mark Kelly	1620.4	150.00	
5	Kingston Oil Supply Co.	1620.4	1,458.40	
6	George Knott (148.00)	1620.4	80.00	
		6140.4	68.00	
7	Columbia County Sheriff's Office	1110.4	130.62	
8	NYS Magistrate's Association	1110.4	130.00	
9	NYS Assoc. of Magistrates Court Clerks, Inc.	1110.4	35.00	
10	Xerox Corp. (201.73)	1110.4	57.00	
		1410.4	144.73	
11	Business Automation Services, Inc.	1410.4	660.00	
12	Kinderhook Bank	1410.4	70.20	
13	Tal G. Rappleyea, Esq (\$1625.00 - 2010)	1420.4	2,250.00	
14	Staples Business Advantage	1110.4	129.87	
		1220.4	284.99	
		1355.4	14.95	
		1410.4	36.08	
		5010.4	26.59	
15	Columbia Co. Assoc. of Town Superintendents	5010.4	200.00	
16	NexTel Partners	5010.4	46.85	
17	Fleet Services	5110.4	310.37	
18	Lowe's (243.04 - 2010)	5132.4	246.07	
19	Rainbow Distributors	5132.4	14.00	
20	Culligan	5132.4	26.75	
21	Juanita Knot (37.25 - 2010)	7510.4	38.47	
22	Gerald Ennis	8010.4	647.08	
23	Johnson Newspaper	8020.4	13.10	
24	NY Planning Federation	8020.4	175.00	
25	Unifirst Corp.	9090.9	140.92	
26	Main Care Energy (2010 - \$2847.84)	5110.4	1,343.51	
		5132.4	1,504.33	

<b>CLAIM #</b>	<b>PAYEE</b>	<b>A/C#</b>	<b>GENERAL</b>	<b>HIGHWAY</b>
27	Mooradians	5130.4		111.35
28	CarQuest	5130.4		18.32
29	Northeast Automotive Parts, Inc.	5130.4		89.56
30	Van Kleeck's Tire Inc.	5130.4		491.30
31	Cargill, Inc.	5142.4	1,846.81	
	<b>TOTAL FORWARD</b>		<b>12,385.94</b>	710.53

\*Highlighted entries are 2010 service dates.