

**TOWN OF STUYVESANT
TOWN BOARD MEETING
JANUARY 5, 2023**

The Town Board of the Town of Stuyvesant held their 2023 Organizational Meeting and monthly business meeting on Thursday, January 5, 2022. In attendance were Supervisor Ron Knott; Board members Kelley Williams, Tom Burrall, and Brian Chittenden; Highway Superintendent Joe Scrum; and Town Clerk Melissa Naegeli. Councilman David Quinn was not in attendance.

Supervisor Knott called the meeting to order at 7:00pm and opened with the Pledge of Allegiance to the Flag.

Supervisor Knott review the 2023 Organizational Plan attached to these minutes. *(*the Organizational Chart in the minutes have been updated to reflect to the requested edit by Councilman Tom Burrall regarding the Official Newspaper being the Register Star)*

A motion to adopt the proposed 2023 Organizational Plan was made by Tom Burrall, with the correction to “Register Star”. The motion was seconded by Brian Chittenden and was approved by unanimous vote.

A motion to accept the minutes of the previous meeting was made by Kelley Williams. The motion was seconded by Brian Chittenden and was approved by unanimous vote.

Correspondence

A letter from Pivot Energy regarding building a solar project on Hummel Park

Old Business

Supervisor Knott reported that the new alarm system has been installed.

Supervisor Knott presented the following Budget Amendment for approval:

2022 Budget Amendment #5		
	<i>Increase</i>	<i>Decrease</i>
Revenue		
DA3501 CHiPS	86,594.72	
Appropriations		
DA5112.2	86,594.72	
DA5110.4 (Repairs)		59,068.27
DA5112.2	15,178.01	
DA5112.4 (RR)	43,890.26	
A7110.4		

The Clerk called a roll call vote:

	<u>Yea</u>	<u>Nay</u>	<u>Absent</u>
Supervisor Ron Knott	X		
Kelley Williams	X		
Tom Burrall	X		
Brian Chittenden	X		
David Quinn			X

The Amendment was adopted by a unanimous vote.

Supervisor Knott reviewed the facts of tax bills and what drives the changes.

A motion as made by Brian Chittenden to approve the bills as presented. The motion was seconded by Tom Burrall and was approved by unanimous vote.

Board Comment

Supervisor Knott asked the Board if there any additional comments.

Kelley Williams reported that the Zoning Revision Committee will meet on January 12, 2023 at 6:30pm.

Supervisor Knott reported that he had been assigned as the Co-Chair for the new County Housing Task Force. The CEDC will be hiring a coordinator.

The County Board of Supervisors adopted a resolution to continue with upgrades to County buildings and this year they will be working on the DSS building.

Supervisor Knott reviewed 2022 highlights:

- Solar Regulations. The Zoning Revision Committee will be reviewing “transient housing” language in the Zoning Law in 2023;
- Improved the energy efficiency in the Town buildings by replacing lights with LED. In 2023 the street lights will be replaced to further reduced costs;
- Heat pumps and new gas furnaces will be installed in the town hall for improved energy efficiency;
- Website upgrades, he and Melissa will be meeting with a new website designer and welcome user friendly suggestions;
- Bicentennial Committee is working on plans for events throughout the coming year.

Public Comments

There were no comments from the public.

With no further business before the Board, a motion to adjourn was made by Kelley Williams. The motion was seconded by Brian Chittenden and was approved by unanimous vote.

ORGANIZATIONAL MEETING – JANUARY 2023

Official Depository: Greene County Bank	Official Newspaper: Johnson Newspaper Corp
Official Meeting Night: 2 nd Thursday of each Month @ 7:00pm	Official Working Night: 1 st Thursday of each month
Official Mileage: \$.65.5 per mile	Deputy Supervisor: Kelley Williams
Attorney for the Town: Tal Rappleyea, Esq.	Building Inspector: Kevin Haberland
Zoning Enforcement Officer: Kevin Haberland	Town Engineer: CPL
Budget Officer: Supervisor Ron Knott	Deputy Highway Superintendent: Matt Bellerose
Deputy Town Clerk:	Registrar of Vital Statistics: Melissa Naegeli, Town Clerk
Deputy Registrar of Vital Statistics:	Records Management Officer: Melissa Naegeli, Town Clerk
Town Historian: Juanita Knott	Sole Assessor: Lynn Hotaling. / Clerk: Catherine Knott
Dog Control Officer: <i>Maggie Banker</i>	Deputy Historian: Cathy Knott
Columbia Co. Traffic Safety Board: Charles Stiffler	Columbia Co. Council of Aging Delegate: Marilyn Burch Rich Moran
Assessment Board of Review: Cheryl Trowbridge	Chairman Planning Board: <i>Tim Hotaling</i>
Member – Planning Board: <i>Harold Leiser</i>	Alternate Member Planning Board: <i>Mike Stasi</i>
Chairman – Zoning Board of Appeals: Margaret Pino	Member of Zoning Board: <i>Margaret Pino</i>
Deputy Chairman-Zoning Board of appeals: Steve Montie	Deputy Chairman Planning Board: Harold Leiser
Alternate Member of Zoning Board: <i>Rachel Samuels</i>	Secretary to Planning & Zoning Boards: Patricia Delong
Custodian of Town Office: <i>Michelle Doyle</i>	Emergency Coordinator: Bill Vick
Town Accountant: Stickler, Torchia, Allen & Churchill CPA's Town Bookkeeper: Doreen Danforth	Highway Superintendent: Allowed to purchase tools and equipment under \$5000 without prior Town Board approval
Highway Superintendent: Allowed to purchase sand and gravel at prevailing rates	Highway Superintendent: Allowed to rent County equipment at prevailing rate
Supervisor: Ability to invest idle funds in CDs and Money Market Accounts	Supervisor: Ability to invest funds in approved Money market and transfer funds from Money Market account to trust & agency or general checking as needed
Supervisor: Able to pay utility and health insurance bills without prior approval of Town Board	Official Polling Places: Town Hall
Salaries: Elected & appointed officials to be paid as indicated in the Budget. Salaries for hourly staff as follows; 1) Sr. MEO: \$22.80/hour 2) MEO-1: \$20.30/hour 3) MEO-2: \$22.20/hour 4) Part Time Labor: \$17.40 /hour 5) Part Time Driver; \$18.50 /hour 6) Labor : \$14.50/hour 7) Deputy Highway Super : additional .50/hour 8) Head Mechanic : additional .50/hour	Gasoline, Fuel Oil & Propane- County Bids, or best value Planning and zoning board members' salaries; Chairs-----\$50.00 per meeting Members-----\$35.00 per meeting BAR members----- \$15.00 per hour After 4hrs \$10.00 per hour

	<p>Compensatory Time for the Highway Department: Not more than 120 hours can be accumulated</p>
<p>Supervisor Appoint Town Board Committee Chairpersons: <i>Recreation Committee: Kelley Williams</i> <i>Public Safety, David Quinn</i> <i>Town Hall Committee: /Ron Knott</i> <i>Cemetery Committee: Cathy Knott/ David Quinn</i> <i>Railroad Restoration Committee: Ronald Knott/Marilyn Burch</i> <i>Broadband Committee; Bill Schneider</i> <i>Climate Smart Community; Bill Schneider</i></p>	<p>Policy Adoptions:</p> <ol style="list-style-type: none"> 1. Procurement Policy 2022 2. Rules of Procedure 2018 3. Standard Workday Resolution 2020 4. Personnel Policy 2018 5. Type Reserve – Highway 6. Fund Balance Policy 2020 7. Capital Reserve – Buildings